

Cannon Music Camp

Camper Handbook

including

Preparing for Camp
Procedures and Policies
Rules and Expectations

June 22nd – July 13th, 2019

Appalachian
STATE UNIVERSITY

Cannon Music Camp

Welcome to Cannon Music Camp! We trust that our camp will be an enjoyable experience for you and that you will leave an improved and inspired musician with new goals and aspirations.

Our handbook is designed to help you get the most out of your camp experience, from your final preparations before leaving home to your last day at camp with us. To make it a little easier to find what you need to know, we have divided the handbook into six sections:

1. Before You Get To Camp (Page 2)
2. Getting To Camp (Page 9)
3. Getting Started At Camp (Page 11)
4. Getting The Most Out Of Camp (Page 11)
5. Getting Home From Camp (Page 12)
6. Rules for a Successful Camp Experience (Page 13)
7. Rules and Code Of Conduct Form (Page 17)

(This form was also sent as an email attachment and that copy may be used in place of the back of the handbook version to return.)

Please read these final instructions and all the rest of the information you have been sent carefully. If you have any questions, please get in touch with our office. We look forward to seeing you on Saturday, June 22nd.

Please bring this handbook to camp with you.

You will need it for our meeting on registration day, and throughout your stay.

**Cannon Music Camp
ASU Box 32031 Boone, NC
28608
828-262-4091 phone and fax
cannon.appstate.edu**

1. BEFORE YOU GET TO CAMP

Choose your Meal Plan: Prior to the beginning of camp, you should have already selected your meal plan choice from the 3-tier program. Included in the meal plan is a fee for your University photo identification card (used to pay for food purchases and for access to the residence hall), a picnic, and the banquet. After these fees/costs are subtracted (approximately \$40.00), the meal plan is a decreasing balance account. Additional funds may be deposited in your food account after camp begins with Visa/MasterCard by calling ASU Food Services (828-262-6141). We recommend that you wait a week or so, and then be conservative with your deposits. Due to contractual agreements with Food Services, no refunds will be made on unspent funds. In addition to ASU Food Services, a variety of restaurants are within walking distance of campus. On your health form we asked if you had specific food choices (ex. vegetarian or vegan) to ensure there is a food choice for you at our picnic and banquet.

If you need to update this information, contact our office. For more details, please refer to this link: cannon.appstate.edu/apply/fees/meal-plan-options

Tuition and Meal Plan Fees: The Tuition and Meal plan fees should be paid in full by Friday, June 14th. To make other arrangements, please contact our office at (828) 262-4091. We accept check or money orders, along with Visa and MasterCard payments.

Airport Transportation: For those traveling to camp by air, we provide (for a fee) transportation to and from the airport in Charlotte, NC (CLT). Reservations for this service must be made prior to June 1st. Please see the section Getting To Camp for more information on arrival and departures times and making a reservation.

Health Services We require an emergency/medical release form, which must be completed in order to finalize your registration. This form must be returned to our office before the beginning of camp. *You cannot receive medical attention without it.* Campers have use of ASU Health Services while here as part of the tuition fee. The infirmary is open 8:00 A.M. - 4:00 P.M. Monday through Friday. Although all reasonable safety precautions are taken to protect you, Cannon Music Camp and Appalachian State University cannot be responsible for camp accidents. You are also covered under a limited accident policy (copy available in the camp office). If you become ill, you should contact your counselor, a lead counselor, or the Dean of Camp, DAY OR NIGHT. You will be taken to the infirmary or to Watauga Medical Center's Emergency Room if needed. Contact ASU Health services at healthservices.appstate.edu or (828) 262-3100.

Optional Items Due *Prior* to Registration Day

Pre-Register for the items below: Send in the registration form(s) and check (payable to Cannon Music Camp) prior to camp. This is for the convenience of the parent/guardian; pre-registering does not guarantee placement. If the faculty schedule cannot accommodate you OR you are unable to take the class due to your schedule, we will shred the check. Additionally, if you did not pre-register, and your schedule changes and you CAN take the class, you can pay by check, cash or credit card on Tuesday, June 25th. Contact our office for details or payment. Registration materials are in the enclosed packet.

Secondary Lessons

As part of the camp tuition you will receive 3 one-hour private lessons on your main instrument or voice. If you want to take private lessons on another instrument or voice, you may if your schedule and the faculty's schedule permit. This is for the convenience of the parent/guardian; pre-registering does not guarantee placement. The first Monday of camp, the camper will visit the faculty studio to determine if secondary lessons are available.

These **optional** lessons are as follows: \$70.00 for 3 half-hour lessons, and \$140.00 for 3 one-hour lessons.

Piano Class (Beginner level and Intermediate level)

This class has several sections but is limited in enrollment. The **Beginner** class is designed for students **with no prior piano skill**. The **Intermediate** class is for students who have at least 2 years of private study prior to camp. If you fall in between these two prerequisites, our staff can assist you on registration day in making a decision about piano class. More information for requirements is on the pre-registration form.

This **optional** class is as follows: \$70.00 for beginner or intermediate classes. The fee includes materials.

Alexander Technique

Alexander Technique is an internationally recognized method designed to increase performance ability through the discovery of methods that may relieve performance anxiety. Participants will meet for class six times during the camp session, with a class size of 4-8.

This **optional** class has a fee of \$70.00 that includes materials and instruction.

Items Due on Registration Day

Tuition and Fees: Any remaining balance due.

Camper Conduct Code Form: Due at Registration, signed by camper and parent/guardian. Form is included in the packet and online.

Parent ID Release of Liability Form: Due at Registration, completed by parent/guardian. This form is used for security and verification when a camper has permission to leave camp/campus with parents, a friend, or family member. Form is included in the packet and online. An additional “check out” form will be used the day of departure. *Always bring a photo ID when planning to visit a camper!*

Instrument Locker: Most students enjoy the convenience of a storage locker for their instrument or music that is located in the music building. The cost of this rental is \$5.00 for the 3 weeks, payable separately during check-in by cash or check only. (Optional Item)

Instrument Rental: Tubas, Double Basses, Cellos and others may be rented from the School of Music for only \$10.00 for the 3 weeks, payable during check-in, by cash or check only. **Advance registration is required.** Contact our office for reservation or details. (Optional Item)

Optional Items at Camp

Student Recreation Center: ASU's recreation center, complete with facilities for fitness training (no weight training), aerobic exercise, swimming pool and indoor sports, is available to campers aged 16 and older or if younger with supervision for \$5.00 per visit. Stop by the camp office M-F to purchase your pass. Tennis courts are available on campus and are open for your use for no cost (bring your own equipment). There are also fields to play Frisbee, etc. (Optional Item)

Items That You May Need Money for During Camp

Extra Money: We recommend that you bring extra money in the form of a debit card. With the usual identification requirements, they may be used for purchases at all campus locations and Boone businesses. Alternately, there are several ATMs on campus. Bringing large amounts of cash is not recommended. Cannon Music Camp is not responsible for any cash that is lost or stolen.

Laundry: Washers and Dryers are located in the Living Learning Center, First Floor. Cost is \$1.50 per load. (Unfortunately, there is no change machine in the residence hall; bring some quarters or as you are out and about through the week,

get change.) You need to bring your own laundry supplies (detergent, fabric softener, etc.).

Food: (1) You can add funds by credit card when your meal card balance gets low by calling Food Services at (828) 262-6141 (weekdays only). You can keep up with your card balance by looking at the cash register at the end of every purchase. (2) Campers may have the opportunity, if they desire, to dine away from campus on some evenings or weekends. Should they make this choice they will need to pay for those meals with cash/debit card. (3) Snacks/Vending Machines are available for cash purchases only and are the responsibility of the camper. Meal cards will not work in the vending machines or at The Market (located in Trivette Hall) until the last Thursday of camp. On that day, items may be purchased using any remaining meal card balances. (4) Bringing snacks and drinks for your room in the dorm is permissible, but no plasticware, paper towels, etc. are provided in your room or in the kitchen areas. Plan accordingly!

Other Expenses: We have obtained special rates for off-campus activities, some of which are free. You are not required to attend activities that cost extra money.

Packing Items You Will Need

Linens: Twin XL size (39x80) bed linens or “college bedding” (not standard size twin sheets; if you do not have the Twin XL sheets, full size sheets will fit loosely), pillow, towels, washcloths, and a light blanket. A mattress cover is optional (mattresses are vinyl and can be cold in air-conditioned rooms). These items are **not** provided as part of the dorm fee.

Items you will want: Toiletries, a lightweight jacket or sweater, **umbrella (you will be walking about campus, and it will rain)**, alarm clock, swimsuit if using the UREC center, and tennis equipment if using the courts. For your feet, we suggest making sure you have walking/comfortable shoes as there is a lot of walking on campus. *While we know most campers love flip-flops and sandals, you need good supportive shoes for most of your walking.* A complete list of "What to Bring" is included in your packet and online; please check over this detailed list.

Remember the dormitory is not a “hotel”, so you will need to bring everything you would normally use at home.

Attire and Clothing for Camp:

Event	Ladies	Gentlemen
Weekday Concerts (There are at least 2-3 concerts a week so plan accordingly when you pack. This <i>could</i> be something you would wear to school but definitely not too casual. No flip-flops, t-shirts, jeans with holes, shorts – basically not your most casual clothes.)	Good jeans, slacks, or a skirt with a nice blouse or a dress** <i>No shorts or t-shirts.</i>	Good jeans or khaki type pants/slacks, and a short or long sleeve shirt with a collar. <i>No shorts or t-shirts.</i>
Sunday Concerts (There are concerts on both Sundays during camp. This is <i>not</i> what you would normally wear to school but something nicer. Think in terms of church/worship or NHS/Beta Club induction service.)	Dress slacks or skirt with a nice blouse or a dress** <i>No shorts, jeans, or t-shirts.</i>	Dress slacks, a dress shirt with a collar , and a tie is requested. <i>No shorts, jeans, or t-shirts.</i>
*Performances and the Final Awards Banquet/Dinner (You will be involved in at least 2-3 performances, possibly 4.)	A dress (it does not need to be an expensive dress) or dress slacks/blouse (Black preferred for performance. **We prefer a long dress for you to wear as a performer while dresses for attending a concert or the banquet can be of any appropriate length.)	Dress slacks, dress shirt with a collar, and a tie required; add a sport coat or wear a suit. (Students who own a tuxedo have worn them for performances but a tuxedo is not required.)
Normal Daily Schedule (What you wear to classes, ensemble rehearsals, and around campus when not attending a specific special event.)	We follow a <u>public-school</u> dress code. Casual clothing is permitted but shoulders and torsos must be completely covered. Shorts are permitted but may not be too short. Shoes must be worn outside the residence hall and in the residence hall lobby.	

***Performance Attire:** When you are on stage performing, remember that your clothing should allow you to blend in with the other performers. It is our expectation that your clothing and other attire while you are performing not distract from the music being performed. Campers who do not follow the dress code for performances may be asked to change into clothing that meets our dress code. Generally speaking, all black or black with limited white is the most appropriate apparel for performers.

Look at our website or Facebook for past performance photos.
facebook.com/cannonmusiccamp

Everyone will have 2-3 performances and an Awards/Banquet night (when we take our Camp Photo), so plan accordingly. **Gentlemen**, if you do not own a sport coat or suit, please plan on wearing black or khaki pants, a collar dress shirt, and a tie.

Many campers like to go out to dinner in Boone, so plan to bring summer outfits you can enjoy during your free time. Boone has a casual atmosphere in most all of

the restaurants. The biggest complaint we get from the ladies “we did not know to bring outfits for evenings out in Boone.”

Instruments: You are expected to furnish your **own** instruments. A limited number of instruments such as tubas, double basses, or cellos may be rented from the School of Music for a fee of \$10.00, payable during check-in; advance reservations are required. Contact our office.

Instruments should be in **good working order** before you arrive at camp. Instrument repairs performed while you are here are not included in the cost of camp. It will be your responsibility to pay for any repairs done locally. Additionally, it is a good idea to have your instruments insured in case of damage, loss, etc. Lost music folders (you receive at the start of camp) may incur a \$45.00 fee for reissuing.

**WE ENCOURAGE INSTRUMENTALISTS TO BRING
A FOLDING MUSIC STAND WITH THEIR NAME ON IT!
PERCUSSIONISTS SHOULD BRING THEIR Mallet/STICKS.
PIANISTS SHOULD BRING THE MUSIC YOU ARE STUDYING.**

You may bring, BUT: Cannon Music Camp recognizes the fact that personal electronic devices such as laptop computers, tablets, and smartphones are very integrated into the school, work, and home life of today's society. We are firmly committed to the belief that personal electronics are not suitable to be used during musical lessons, rehearsals, classroom instruction, during a musical performance as either a performer or listener, or after “lights out”. These devices should not only be silenced, but also turned off while campers are engaged in these activities. Use of these devices at an inappropriate time will result in confiscation of the device and revocation of privileges. As with any other personal property, Cannon Music Camp, Appalachian State University, and our staff will not be responsible for any lost or stolen cellular telephones or computers or their maintenance. Many of these items are very small, and, if left unattended, may easily disappear. **It is advised that you label all headphones, cords, devices, and other items with your name.** (Use tape, label maker, or marker, whatever you find convenient).

There are several points of access for the Internet in the residence hall. We encourage use of this area. Appalachian does offer access to the Internet as a visitor in common areas; however, Wi-Fi access is restricted in the residence hall, and we cannot guarantee you will have access. It is not possible for our staff to individually troubleshoot technology problems for each camper. Also understand that unlike most public schools, the Internet is not filtered in the university setting. We encourage parents to remind campers of Internet safety and acceptable use prior to camp.

You may not bring: Camp policy prohibits the use of bicycles, skateboards, inline skates, motorized vehicles, and personal automobiles. This is for your safety and accountability. Most everything that is needed by a camper is within walking distance. There are a few days during camp that it will be permissible (using the sign-out system) to use the "Appalcart," a free bus system in Boone which runs during the day. Previous campers have found this helpful for trips to venues such as Wal-Mart.

Room and Roommates: Everything possible will be done to honor mutual roommate requests, which should be in the camp office by June 15th. Room and roommate assignments will have been made when you check into the Living Learning Center after registration. Counselors will be there to assist you.

Packages and Mail for Campers

Anything sent to you must include your name, room, and cabin number on the package or letter. Mail letters to our ASU Box 32031 and packages to our physical address. US Postal, UPS, and FEDEX are accepted.

WE DO NOT RECEIVE MAIL OR PACKAGES ON WEEKENDS OR HOLIDAYS.

Sending Mail and Packages to Camp

Letters or U.S. Postal Service Packages (Post Office Box)

CAMPER NAME, ROOM #-CABIN
Cannon Music Camp
ASU Box 32031
Boone, NC 28608

Packages via UPS/FEDEX (Physical Address)

CAMPER NAME, ROOM #-CABIN
Cannon Music Camp
Broyhill Music Center
813 Rivers Street
Boone, NC 28608

phone and fax: (828) 262-4091
email: cannonmusiccamp@appstate.edu

2. GETTING TO CAMP

By Car: Broyhill Music Center is at 813 Rivers Street. You will come to the Broyhill Music Center to register and receive your unloading time for the dorm. No permanent parking is available at the Living Learning Center, so please plan on parking at the music building, registering, and then moving your car to the dorm to unload your gear. Parking lots are marked on the ASU website: maps.appstate.edu. On weekends and evenings after 5 P.M. parking is free in designated areas. There is a parking deck for other times (see ASU website parking.appstate.edu).

Airport Transportation: For those traveling to camp, we will pick up campers on Friday, June 21st at Charlotte International Airport (CLT) between 10 A.M. and 3 P.M. *The cost is \$70.00 each-way (which includes Friday night dorm fees).* We drop off at CLT on Saturday, July 13th, between 5-6 P.M., so plan your flight for 7 P.M. or later.

1. **For our scheduling logistics** please let us know during the application process if you are planning on flying in or out of Charlotte. We do not need flight information at that time, just an email letting us know you are flying in/out of Charlotte.
2. **When you get your flight schedule**, please submit it to our office. At that time, we will need name and cell phone information, along with airline, flight number and times for both inbound and outbound flights. All travel information is due once you schedule it, **AND** no later than June 1st. The transportation fee is payable when the schedule is submitted or by June 14th with the final tuition/meal fees.
3. **Contact us if you have scheduling difficulties**, so we can let you know if we can adjust our transportation.
4. **When you arrive on campus that Friday**, you will be moved into your dorm room (approx 5 P.M.). Plan on bringing money for snacks and dinner for Friday, and breakfast for Saturday. You will check-in with other campers on Saturday and your meal card will be issued then.
5. **There are also private airport shuttle services available.** Contact our office for more information. These services are to be made on your own; we do not have any affiliation with these companies. We will need

to know if you are using an outside service, so we can plan for your arrival or departure accordingly.

3. GETTING STARTED AT CAMP

Check-In

When: Saturday, June 22, 2019, from 9:00 A.M. to 12:30 P.M.

Where: 813 Rivers Street, Broyhill Music Center, Room 119.

The check-in process begins here. It takes most campers and parents about two hours to get through the move-in process and settled. **Please be here no later than 12 NOON** so you have enough time to get all the items below completed and to be on time for the Camper Meeting at 4:00 PM. There is an *Optional* Parent Orientation Meeting at 2:00PM as well as an *Optional* Appalachian State University (Admissions and/or Financial Aid) information session on at 3:00PM in the Recital Hall, open to students and/or parents. Roess Dining Hall has many good lunch choices or downtown Boone has plenty of options.

You will be given detailed information on how to complete the following items:

- Registration sign-in.
- Paying any balance due.
- Turning in your “Code of Conduct form” with your parent/guardian (Included in packet & online).
- Turning in a “Parent Identification/Release of Liability Form” for visiting family and friends (Included in packet & online).
- Moving into the Living Learning Center (Bodenheimer Drive).
- Getting your meal card/ID made (Trivette Hall).
- Getting a locker (\$5.00 cash or check) (in the lobby) (Optional).
- Renting an instrument (\$10.00 cash or check) (you would have already made a reservation for this before the start of camp) (optional).
- Pre-Registering for any optional classes – Piano Class, Alexander Technique, Guitar Lessons, Concert Choir, Women’s Choir, or Men’s Choir.

Theory Placement Testing will be on Saturday, June 22nd at 6 P.M. All campers will assemble in Rosen Concert Hall at 6 P.M. for instructions and administration of the Theory Placement Test. This test is only to assess your present knowledge of music theory so that we may determine which level of theory instruction will benefit you the most.

Placement Auditions: Sunday, June 23rd, starting at 12:30 P.M. all campers will audition on their primary instrument or voice for placement in ensembles. Be prepared to perform a solo or etude, major scales, and sight-read a short example.

You may audition for a secondary instrument/voice placement also. Information about what to expect is online at cannon.appstate.edu/ensembles

4. GETTING THE MOST OUT OF CAMP

Family and Friends: Although you will be busy making music, you don't want to forget about the people who sent you here. Parents may telephone campers to leave a message at:

- The Living Learning Center (828) 266-5863 daily between 8 A.M. and 11 P.M. each evening to leave a message.
- The camp office (828-262-4091) between 8:30 A.M. and 5 P.M., Monday through Friday to leave a message. The office is closed July 4th.

Parent Questions or Concerns: Parents are invited to attend the optional **Parent Orientation Meeting** on Saturday at 2 P.M., where the Dean of Camp will review key information about camp and entertain questions.

Guests: Day guests, except parents, are not allowed in the residence hall without the permission of the Dean of Camp or the Camp Director. No one is permitted above the main floor except while moving in or out. Parents may enter the other floors on moving days only. **OVERNIGHT GUESTS** are not permitted to stay in the residence hall under any condition.

If campers are leaving for the day with parents or a relative for lunch, etc., they will need to complete the *Parent Identification/Release of Liability Record* form, along with a sign out/in registration form. You must notify your counselor in advance when you are going to be gone and your teachers when you are going to be missing classes. Detailed instructions are on-line under handbook & forms.

Many students will be involved in dress rehearsals for part of the day on Saturdays. Saturday afternoons are generally free with some concerts in the evenings. On Sundays, the morning is generally free. If you are interested in attending a worship serve at a church that is not within walking distance of the immediate campus, you will need to contact that church prior to camp and see if arrangements can be made with them for transportation. Cannon Music Camp cannot provide transportation for these worship services. Parents/Guardians may give permission for church transportation on our "Parent Identification/Release of Liability Record" form or by email/fax following the start of camp. This form is available online or at registration.

Residence Hall Living: The rooms are configured into suites with two beds per room and two rooms per suite with one shared bathroom for four campers. Beds are Twin XL (39x80), so plan your bedding accordingly. We will be housed in the Living Learning Center, and it does have air conditioning. Campers are divided into groups we call “Cabins,” with approximately twelve campers per cabin/counselor. A “counselor” (a current music student at the university or public-school music teacher) is assigned to a cabin and helps plan and coordinate activities, supervises campers, disperses daily information, etc.

Good Housekeeping: Brooms, mops, and dustpans are available for cleaning. The University does not provide in-room cleaning services. Counselors will check rooms periodically. Before you check out, a CMC staff member must inspect your room.

5. GETTING HOME FROM CAMP

End of Camp Check-Out

At the end of camp parents and campers will need to checkout at the Broyhill Music Center and Living Learning Center (Residence Hall).

- The camper needs to obtain a **check-out form** from their counselor. Your counselor will need to know which checkout time/day you want to use in order to schedule their time to assist you. (Campers need this information the final week of camp.)
- Friday Checkout: Daytime 9 A.M.-4 P.M or Evening (after Finale Concert) 8:50-10:30 P.M.
- Saturday Checkout: 8-9:30 A.M. or 2-4 P.M.
- **Load-out** is loading your belongings into the car. **Check-out** is when a camper has completed the inspection with their counselor and the key and check-out form has been turned in at the residence desk. There will be an assigned load-out (car-packing) time. Traffic will be congested in and around the residence hall, so we encourage your patience and quickness as you move things out. Campers must be packed and ready to go when parents arrive at the residence hall. Vehicles left in the loading area for extended periods cause traffic jams for those who are ready to load-out and depart for home.

To officially checkout of CMC, the camper needs to have completed the following tasks:

At Broyhill Music Center:

- Returned instruments borrowed from the School of Music to Room 105 (**do not leave them in your locker**).

- Music building lockers must be cleared (**locks must be left on the locker**). Lost and Found items may be retrieved at the Living Learning Center (Residence Hall) desk on the last day of camp.

At the Residence Hall:

- Lost key fee of **\$45.00** is due at the time of check out, payable to Cannon Music Camp.
- Remove ALL personal belongings from your side of the room.
- The room should look as it did when you checked in; that is, nothing in or on the furniture, walls, beds, bathroom, floor.
- The room must be free of trash with ALL trash taken to the trash dumpsters outside the residence hall.
- The carpet or floor must be cleaned, which will mean sweeping and mopping.
- The shower and sink areas must be cleaned as well.
- If you are the last roommate to leave, shut the windows and close the blinds to signify that the room is empty.
- The room door should be left **UNLOCKED and OPEN** as the last roommate leaves.
- A counselor/staff member must inspect the room during the checkout times. (*Any* counselor may do this)
- When found clean and clear with no damage a counselor/staff member will sign the checkout form. This form should be taken to the residence hall desk with the camper's room key.
- **Forms will NOT be accepted without a key and visa versa.**

If parents are staying overnight in Boone on Friday night, it is acceptable to do the residence hall check-out on Friday night (provided the list above is complete) and have your child stay with you off campus. However, they are still responsible for arriving on time for Saturday rehearsals and performances. A Friday check-out does tend to avoid longer lines on Saturday but will not work for everyone. Some parents have found if they move most of their child's belongings out on Friday night and do the official checkout on Saturday morning, this can save time.

6. RULES FOR A SUCCESSFUL CAMP EXPERIENCE

You are encouraged to conduct yourself in a manner which respects the rights of others, including fellow campers, the faculty and staff, and the large general public who attend concerts during the camp session.

The following eleven rules (listed in RED/BOLD CAPS TYPE) constitute the Appalachian State University Summer Camps Code of Conduct for 2019.

Special Cannon Music Camp applications of these rules are listed in between them.

PLEASE READ THE FOLLOWING RULES VERY CAREFULLY. UNLESS OTHERWISE STATED, BREAKING ANY RULE LISTED WILL RESULT IN THE IMMEDIATE EXPULSION FROM CANNON MUSIC CAMP WITH NO REFUND OF FEES.

I AGREE TO CONDUCT MYSELF IN A MANNER THAT WILL BE A CREDIT TO ME, MY COMMUNITY, MY SCHOOL, MY TEAM, AND FAMILY. AS A CAMPER, I WILL–

1. UNDERSTAND AND OBEY ANY AND ALL RULES AND REGULATIONS ISSUED BY THE CAMP DIRECTOR AND THE UNIVERSITY.

Campers who demonstrate behavior deemed in violation of the camp code of conduct by the camp administration will be immediately dismissed from camp with no refund of fees. The camp director reserves the right to notify the student's school administration of a violation of the camp code of conduct and ban the student from returning to camp in the future.

2. DEMONSTRATE COOPERATION AND RESPECT TO CAMP/CONFERENCE STAFF AND PARTICIPANTS AND UNIVERSITY EMPLOYEES, STUDENTS AND VISITORS.

Behavior that inhibits the ability of other campers to learn and grow is not acceptable. Such behavior might include classroom disruptions/distractions, disrespect to faculty and staff, lying, insubordination, and non-compliance with camp procedures.

3. SHOW RESPECT FOR THE RIGHTS, PRIVACY AND PROPERTY OF OTHERS. THIS INCLUDES REFRAINING FROM HARASSMENT, UNWELCOME OR UNSOLICITED SPEECH OR CONDUCT OF ALL PERSONS ON CAMPUS REGARDLESS OF THEIR RACE, RELIGION, COLOR, CREED, SEX, NATIONAL, ORIGIN, SEXUAL ORIENTATION, OR DISABILITY.

Behaviors that violate the rights or property of others will not be tolerated. Bullying, theft, possession of stolen goods, possession of unsafe or dangerous items, vandalism/destruction of the property of other campers or the university, and threats, abusive behavior, or intimidation of others are examples of inexcusable behavior. In the residence hall, campers are housed by the same sex/gender. It is not permissible, at any time, for students of the opposite sex/gender to visit or fraternize in the rooms or on the floors housing the opposite sex/gender unless the space is designated as a "common"/public area. Inappropriate displays of affection, obscene or profane language or gestures, or presence in an unauthorized or restricted area is not permitted while at camp. Only designated stairways and elevators may be used as entrances to your living quarters. The inappropriate exposure of body parts or consensual sexual activity between campers has no place at Cannon Music Camp and will result in immediate dismissal from camp with no refund of camp fees.

4. RECOGNIZE THAT HAZING OF ANY KIND IS STRICTLY PROHIBITED.

Any form of hazing is strictly prohibited and is considered a Class 2 misdemeanor. The term "hazing" shall mean any conduct or method of initiation on any person, which willfully or recklessly endangers the physical or mental health of any person for the purpose of initiation or inclusion. Such conduct shall include, but is not limited to, whipping, beating, branding, forced calisthenics, certain apparel, exposure to the weather, forced consumption of food, liquor, beverage, drug or other substance, or any other

brutal treatment or forced physical activity which is likely to adversely affect the physical health or safety of any student or which subjects such student or other person to extreme mental stress, including extended deprivation of sleep or rest or extended isolation.

5. NOT POSSESS OR USE ANY ALCOHOL, TOBACCO, VAPING, OR DRUGS DURING THE CAMP (UNLESS PRESCRIBED BY A PHYSICIAN) OR POSSESS A WEAPON.

Prohibited items include tobacco or vaping products, any type of non-over-the-counter, non-prescription or illegal drugs, drug paraphernalia, alcohol, weapons, explosives, and incendiaries. Weapons include items that are seemingly harmless but may be used as weapons. These items are often called “dual use” items. (i.e. pen/utility knives, box cutters, knives of any length or size, sabers, swords or metal scissors with pointed tips) If you bring a prohibited item to camp you may be dismissed from camp with no refund of fees and held criminally liable by the University (including a ban from university property), or at the least, asked to rid yourself of the item depending on the severity of the prohibited item. A camp official and/or university police officer will make this determination, depending on what the item is and the circumstances. Bringing a prohibited item to camp—even accidentally—is dangerous to all staff and campers in addition to violation of university policy. Reasonable suspicion of a possession of prohibited items is cause for camp officials and/or university police to ask that your belongings and living area be searched. In order to ensure the health and wellbeing of all campers and camp personnel, if a staff member observes a camper exhibiting behavior that leads them to believe that the camper is in possession of or has used any prohibited substances, the staff member will:

- Contact Camp Administration *and/or*
- Contact the University Police and advise them of the situation *and/or*
- Contact 911 for a medical emergency *and*
- Contact the parent(s)/guardian(s)

6. COMPLY WITH THE SCHEDULE OF ALL CAMP/CONFERENCE FUNCTIONS, INCLUDING EVENTS, MEALS, QUIET HOURS, AND CURFEWS.

Attendance: In order to receive the maximum benefits from camp, you must attend all classes. **You cannot learn if you are not in class and rehearsal.** Class rolls are checked and unexcused absences reported to the lead counselors, dean, and director and may result in revocation of scholarships. **Repeated absences will result in expulsion from camp with no refund of fees.** Also, attendance at all concerts is required. Parents are invited to camp concerts, free of charge. Admission *is* charged to *An Appalachian Summer* concerts. You may join your parents during visits as long as camp functions are attended. Most evening concerts, which feature campers, camp ensembles, and camp faculty, begin at 7 P.M. and usually last an hour; Sunday concerts begin at 2 P.M. Dress rehearsals are held on Saturday morning prior to Sunday’s performance. Attendance at dress rehearsals is required.

Proper concert etiquette, both as a performer and an audience member, is expected at all concerts the camp attends. It is at these events that the camp is on its most “public” display. Please set a good example for all those in attendance. Poor behavior at a performance is also a violation of Rule No. 2.

Curfew: If you are late for curfew (see schedule below), the first tardy results in reporting to the dorm at 9 P.M. for two consecutive evenings. A second tardy results in four nights in at 9 P.M., with your parents

being notified. A third tardy results in expulsion from camp with no refund of fees.

DAILY RESIDENCE HALL EVENING CURFEW

10:15 p.m.: All campers must be inside the residence hall (Living Learning Center) and on the way to their floor.

10:30 p.m.: Campers must be in their room. Each counselor will check for the camper's physical presence every evening.

11 p.m.: We ask that all campers adhere to the "lights out" and quiet hours that will be in effect daily from 11 p.m. until 8 a.m., daily unless otherwise posted.

This evening schedule may vary on the weekend at the discretion of the Lead Counselors and Dean of Camp.

7. TAKE RESPONSIBILITY FOR MY PERSONAL PROPERTY, ROOM KEY (PAYING FOR A REPLACEMENT IF LOST), AND MY MEAL/ACCESS CARD. I AGREE TO SECURE MY ROOM AT ALL TIMES AND WILL PAY FOR ANY DAMAGES DONE TO PROPERTY WHILE ATTENDING CAMP.

8. UNDERSTAND THAT ALL FACILITIES AND RESIDENCE HALLS NOT USED BY CANNON MUSIC CAMP ARE STRICTLY OFF LIMITS, AND THAT I AM NOT ALLOWED TO LEAVE CAMPUS WITHOUT PERMISSION AND SUPERVISION BY THE CAMP STAFF.

Sign-Out System: There is a mandatory system requiring you to sign out for off-campus travels on weekends and evenings (very rare). Boone is a particularly safe place to be, but our staff must know where you are at all times in case an emergency should arise. This system is very simple and is designed to protect you. If you fail to adhere to the sign-out system, the first infraction results in a call to parents and two evenings in at 9:00PM. The second time results in expulsion from camp with no refund of fees.

You may not ride in automobiles or motorized vehicles. We cannot be responsible for your health and safety if you are in a car or other vehicle and not under the supervision of a responsible adult. A violation of this policy is considered to be very serious and may result in expulsion from camp with no refund of fees.

The only exception to the "riding" policy is when you are with your parent or guardian, and have permission from the Camp Director, the Dean of Camp, or the Lead Counselors. Riding with an adult visitor is permitted only if your parents give permission in writing prior to camp. You may make use of the public transportation system in Boone ("Appalcart") when permission is posted and/or granted by the camp staff.

9. TAKE RESPONSIBILITY FOR MY SAFETY BY TRAVELING IN PAIRS AND/OR GROUPS BOTH ON AND OFF CAMPUS.

10. SUPPORT MY TEAM MEMBERS (FELLOW CAMPERS) AND TAKE RESPONSIBILITY FOR MY TEAM'S ACTIONS.

11. I UNDERSTAND THAT IF I DO NOT FOLLOW THE RULES, REGULATIONS, AND CODE OF CONDUCT FOR THIS CAMP, MY PARENTS/GUARDIANS WILL BE CONTACTED, AND I MAY BE DISMISSED FROM CAMP WITH NO REFUND.

**THIS FORM (CODE OF CONDUCT AGREEMENT) REQUIRED AT
REGISTRATION**

*(This document was also emailed as a separate attachment – that copy is acceptable to
return)*

**An Agreement Between Cannon Music Camp, the Camper *and* Parent(s)/
Guardian(s):**

Prior to this point, you and your parent/guardian have read several pieces of correspondence that have emphasized Cannon Music Camp’s mission for attracting talented and dedicated young musicians and providing them with a comprehensive and meaningful summer music experience.

Through this handbook/document, you have been made aware of the personal characteristics that are sought from each camper as well as those characteristics that are simply undesirable and unacceptable. We are pleased to confirm, by reaching this point in the registration process, that your recommendations and references have been positive and supportive of your participation at Cannon Music Camp.

The Camper Handbook has been provided to clearly detail our camp policies and expectations. Our policies and expectations have been developed over many years of the camp’s existence and they are designed for your safe, successful, and musical growth during camp. The balance of your well-being, safety, summer fun, freedom, and musical growth is of significant importance to us. We pledge to provide you with more than adequate time for individual practice, recreation, and the establishment of positive friendships and relationships with your fellow campers, instructors, and staff.

By signing this page below, you and your parent(s)/guardian(s) acknowledge that you have read and understand this handbook/document. You have been provided with this page, and as a form in your packet and on online, to sign in acknowledgment and bring it with you to registration. Your registration will not be complete until fully signed by both parties.

Additionally, we would like permission to take/use your photo image during camp participation for our camp photo archives and publicity which may include use on our website and in social media such as Facebook and Twitter. Our photos demonstrate the experience of a typical camper.

CAMPER NAME:

(Printed)_____

I,_____ (Camper **signature**), have read, understand, and will abide by the rules and guidelines as stated in this Camper Handbook. Failure to abide by these policies and guidelines may result in my dismissal from Cannon Music Camp.

I,_____ (Parent/Guardian **signature**), have read, understand, and will support both my child and Cannon Music Camp in the administration and compliance to the rules and guidelines as stated in this Camper Handbook. Failure of my child to abide by these policies and guidelines may result in my child’s dismissal from Cannon Music Camp. I will notify the camp if I do not grant permission to utilize photographs or audio/video recordings of my child for promotional use. (No camper names will be printed or published without express consent.)