

Cannon Music Camp

Parent/Guardian
Information Guide

June 22nd – July 13th, 2019

GETTING THE MOST OUT OF CANNON MUSIC CAMP

A Helpful Guide for Family and Friends

Although your house will probably be quieter for three weeks, you'll still want to stay in touch with your camper while he or she is gone—even if they don't seem to stay in touch with you!

Contacting Campers Parents may leave a message for campers at the Living Learning Center via telephone **(828) 266-5863** from 8 a.m. to 11 p.m. daily. To reach a counselor regarding your camper, please email the camp office cannonmusiccamp@appstate.edu, Monday thru Friday 8:30 a.m.-5 p.m.. The office will forward your message to the appropriate counselor.

Important Camp Updates can be found at cannon.appstate.edu. The continuously updated camp Google calendar may be found at: cannon.appstate.edu/calendar.

Camp Concerts will be recorded by 421 Music Studio of Wilkesboro, NC. You can purchase CD's or DVD's of each performance or a complete set. A representative will be at registration day, and at each concert or you can complete your order from the form located on our website under "Handbook & Forms." During any performance it is not permissible to use your private camera, cell phone or any device for recording performances. The concerts will be streamed live. Please go to our website to access the link the day of the performance.

Financial or Business Questions can be directed to the Camp Administrator at cannonmusicacamp@appstate.edu or (828) 262-4091. Office hours are from 8:30 a.m. to 5 p.m., Monday through Friday; office closed July 4th.

Meal Card Accounts may be replenished by calling **Food Services** at **828-262-6141** Monday- Friday 8 a.m. to 5 p.m. Please add money frugally as the university prohibits refunds. When the camper is at the cash register, their balance will show when the card is debited. Campers can use debit card to purchase meals on campus.

Extra Money: We recommend that they bring extra money in the form of a debit card. They may be used for purchases & meals at all campus locations and Boone businesses. Alternately, there are several ATMs on campus. Bringing large amounts of cash is not recommended. Cannon Music Camp is not responsible for any cash that is lost or stolen.

Laundry: Washers and Dryers are located in the Living Learning Center, First Floor. Cost is \$1.50 per load. (Unfortunately, there is no change machine in the residence hall; bring some quarters or as you are out and about through the week, get change.) You need to bring your own laundry supplies (detergent, fabric softener, etc.).

Forms Required at Registration: "Code of Conduct Form" & "Parent Identification/Release of Liability Record" included in the packet, available online at "Handbook & Forms" or at registration. **Completed health forms need to be on file before camp starts.**

MAIL/PACKAGES FOR CAMPERS: Please have anyone sending anything to camp to be sure to include the camper's name, room and cabin number on the package or

letter. Mail letters or US Postal Service packages to our ASU Box 32031 or UPS and FEDEX packages to our physical address.

WE DO NOT RECEIVE MAIL OR PACKAGES ON WEEKENDS OR HOLIDAYS

Letters/US Postal Service Packages: CAMPER NAME, RM#-CABIN Cannon Music Camp ASU Box 32031 Boone, NC 28608	Packages via FEDEX/UPS: CAMPER NAME, RM#-CABIN Cannon Music Camp Broyhill Music Center 813 Rivers Street Boone, NC 28608
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GUESTS: Day guests, except parents, **are not allowed** in the residence hall without the permission of the Dean of Camp or the Camp Director. **No one** is permitted above the main floor except while moving in or out. Parents may enter the other floors on moving days only. OVERNIGHT GUESTS are not permitted to stay in the residence hall under any condition.

If campers are leaving for the day with parents or a relative for lunch, etc., you will need to complete the form “Parent Identification/Release of Liability Record” and complete a sign out/in registration form the day of pick up. **The form and instructions are online,** under “Handbook & Forms”. Please turn in this form on registration day, and if you need to update, you can email camp office (cannonmusiccamp@appstate.edu). The camper will notify their counselor in advance when they are going to be gone and teachers when they are missing classes.

GETTING HOME FROM CAMP
End of Camp Check-Out

At the end of camp, parents and campers will need to check-out at the Broyhill Music Center & Residence Hall. Their counselor must know the check-out time since the counselors/staff will be involved with stage changes, room inspections and concert preparations, so adhere to your scheduled time. After inspection of their room, camper will turn in key and inspection form and officially **check-out** at the **residence hall desk**.
Check-out - Friday 9 a.m. – 4 p.m. Evening, after Finale Concert: 8:50 p.m.-10:30 p.m.
Check-out - Saturday: 8 a.m.-9:30 a.m., 2 p.m.-4 p.m. Campers will fill out **“Load-Out Time”** request on Sunday, July 7th.

Load-Out is loading your belongings into the car. There will be an assigned load-out time so traffic can flow smoothly. Campers must be packed and ready to load the car when parent/guardian arrive at the residence hall. Vehicles left in the loading area for extended periods cause traffic jams for those who are ready to load-out and depart for home. Parent/Guardian may have to park while the camper completes check-out. **Check-out** can occur once the camper has completed the room inspection with counselor and key and form have been turned in to the residence desk. **Missing/Lost key fee is \$45.00** payable to Cannon Music Camp for the rekeying of the room, payable before or during check-out, no exceptions. Instrument lockers must be cleared and any rented instruments must be returned to School of Music Room 105.

If parent/guardian are staying overnight in Boone on Friday, July 12th, it is acceptable to do the residence hall check-out on Friday night (provided the camper has completed their check-out tasks) and have your camper stay with you off campus. However, they are still responsible for arriving on-time for Saturday rehearsals and performances. A Friday check-out does tend to avoid longer lines on Saturday but will not work for everyone.

Moving the camper's belongings out on Friday night and doing the official check-out on Saturday morning, can save time as well.

RULES FOR A SUCCESSFUL CAMP EXPERIENCE

You are encouraged to conduct yourself in a manner which respects the rights of others, including fellow campers, the faculty and staff, and the large general public who attend concerts during the camp session.

The following eleven rules (listed in RED/BOLD CAPS TYPE) constitute the Appalachian State University Summer Camps Code of Conduct for 2019.

Special Cannon Music Camp applications of these rules are listed in between them.

PLEASE READ THE FOLLOWING RULES VERY CAREFULLY. UNLESS OTHERWISE STATED, BREAKING ANY RULE LISTED WILL RESULT IN THE IMMEDIATE EXPULSION FROM CANNON MUSIC CAMP WITH NO REFUND OF FEES.

I AGREE TO CONDUCT MYSELF IN A MANNER THAT WILL BE A CREDIT TO ME, MY COMMUNITY, MY SCHOOL, MY TEAM, AND FAMILY. AS A CAMPER, I–

1. UNDERSTAND AND OBEY ANY AND ALL RULES AND REGULATIONS ISSUED BY THE CAMP DIRECTOR AND THE UNIVERSITY.

Campers who demonstrate behavior deemed in violation of the camp code of conduct by the camp administration will be immediately dismissed from camp with no refund of fees. The camp director reserves the right to notify the student's school administration of a violation of the camp code of conduct and ban the student from returning to camp in the future.

2. DEMONSTRATE COOPERATION AND RESPECT TO CAMP/CONFERENCE STAFF AND PARTICIPANTS AND UNIVERSITY EMPLOYEES, STUDENTS AND VISITORS.

Behavior that inhibits the ability of other campers to learn and grow is not acceptable. Such behavior might include classroom disruptions/distractions, disrespect to faculty and staff, lying, insubordination, and non-compliance with camp procedures.

3. SHOW RESPECT FOR THE RIGHTS, PRIVACY AND PROPERTY OF OTHERS. THIS INCLUDES REFRAINING FROM HARASSMENT, UNWELCOME OR UNSOLICITED SPEECH OR CONDUCT OF ALL PERSONS ON CAMPUS REGARDLESS OF THEIR RACE, RELIGION, COLOR, CREED, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION, OR DISABILITY.

Behaviors that violate the rights or property of others will not be tolerated. Bullying, theft, possession of stolen goods, possession of unsafe or dangerous items, vandalism/destruction of the property of other campers or the university, and threats, abusive behavior, or intimidation of others are examples of inexcusable behavior. In the residence hall, campers are housed by the same sex/gender. It is not permissible, at any time, for students of the opposite sex/gender to visit or fraternize in the rooms or on the floors housing the opposite sex/gender unless the space is designated as a “common”/public area. Inappropriate displays of affection, obscene or profane language or gestures, or presence in an unauthorized or restricted area is not permitted while at camp. Only designated stairways and elevators may be used as entrances to your living quarters. The inappropriate exposure of body parts or consensual sexual activity between campers has no place at Cannon Music Camp and will result in immediate dismissal from camp with no refund of camp fees.

4. RECOGNIZE THAT HAZING OF ANY KIND IS STRICTLY PROHIBITED.

Any form of hazing is strictly prohibited and is considered a Class 2 misdemeanor. The term "hazing" shall mean any conduct or method of initiation on any person, which willfully or recklessly endangers the physical or mental health of any person for the purpose of initiation or inclusion. Such conduct shall include, but is not limited to, whipping, beating, branding, forced calisthenics, certain apparel, exposure to the weather, forced consumption of food, liquor, beverage, drug or other substance, or any other brutal treatment or forced physical activity which is likely to adversely affect the physical health or safety of any student or which subjects such student or other person to extreme mental stress, including extended deprivation of sleep or rest or extended isolation.

5. NOT POSSESS OR USE ANY ALCOHOL, TOBACCO, VAPING, OR DRUGS DURING THE CAMP (UNLESS PRESCRIBED BY A PHYSICIAN) OR POSSESS A WEAPON.

Prohibited items include tobacco or vaping products, any type of non-over-the-counter, non-prescription or illegal drugs, drug paraphernalia, alcohol, weapons, explosives, and incendiaries. Weapons include items that are seemingly harmless but may be used as weapons. These items are often called “dual use” items. (i.e. pen/utility knives, box cutters, knives of any length or size, sabers, swords or metal scissors with pointed tips) If you bring a prohibited item to camp you may be dismissed from camp with no refund of fees and held criminally liable by the University (including a ban from university property), or at the least, asked to rid yourself of the item depending on the severity of the prohibited item. A camp official and/or university police officer will make this determination, depending on what the item is and the circumstances. Bringing a prohibited item to camp—even accidentally—is dangerous to all staff and campers in addition to violation of university policy.

Reasonable suspicion of a possession of prohibited items is cause for camp officials and/or university police to ask that your belongings and living area be searched. In order to ensure the health and wellbeing of all campers and camp personnel, if a staff member observes a camper exhibiting behavior that leads them to believe that the camper is in possession of or has used any prohibited substances, the staff member will:

- Contact Camp Administration *and/or*
- Contact the University Police and advise them of the situation *and/or*
- Contact 911 for a medical emergency *and*
- Contact the parent(s)/guardian(s)

6. COMPLY WITH THE SCHEDULE OF ALL CAMP/CONFERENCE FUNCTIONS, INCLUDING EVENTS, MEALS, QUIET HOURS, AND CURFEWS.

Attendance: In order to receive the maximum benefits from camp, you must attend all classes. **You cannot learn if you are not in class and rehearsal.** Class rolls are checked and unexcused absences reported to the lead counselors, dean, and director and may result in revocation of scholarships. **Repeated absences will result in expulsion from camp with no refund of fees.** Also, attendance at all concerts is required. Parents are invited to camp concerts, free of charge. Admission *is* charged to *An Appalachian Summer* concerts. You may join your parents during visits as long as camp functions are attended. Most evening concerts, which feature campers, camp ensembles, and camp faculty, begin at 7 P.M. and usually last an hour; Sunday concerts begin at 2 P.M. Dress rehearsals are held on Saturday morning prior to Sunday's performance. Attendance at dress rehearsals is required.

Proper concert etiquette, both as a performer and an audience member, is expected at all concerts the camp attends. It is at these events that the camp is on its most "public" display. Please set a good example for all those in attendance. Poor behavior at a performance is also a violation of Rule No. 2.

Curfew: If you are late for curfew (see schedule below), the first tardy results in reporting to the dorm at 9 P.M. for two consecutive evenings. A second tardy results in four nights in at 9 P.M., with your parents being notified. **A third tardy results in expulsion from camp with no refund of fees.**

DAILY RESIDENCE HALL EVENING CURFEW

10:15 p.m.: All campers must be inside the residence hall (Living Learning Center) and on the way to their floor.

10:30 p.m.: Campers must be in their room. Each counselor will check for the camper's physical presence every evening.

11 p.m.: We ask that all campers adhere to the "lights out" and quiet hours that will be in effect daily from 11 p.m. until 8 a.m., daily unless otherwise posted.

This evening schedule may vary on the weekend at the discretion of the Lead Counselors and Dean of Camp.

7. TAKE RESPONSIBILITY FOR MY PERSONAL PROPERTY, ROOM KEY (PAYING FOR A REPLACEMENT IF LOST), AND MY MEAL/ACCESS CARD. I AGREE TO SECURE MY ROOM AT ALL TIMES AND WILL PAY FOR ANY DAMAGES DONE TO PROPERTY WHILE ATTENDING CAMP.

8. UNDERSTAND THAT ALL FACILITIES AND RESIDENCE HALLS NOT USED BY CANNON MUSIC CAMP ARE STRICTLY OFF LIMITS, AND THAT I AM NOT ALLOWED TO LEAVE CAMPUS WITHOUT PERMISSION AND SUPERVISION BY THE CAMP STAFF.

Sign-Out System: There is a mandatory system requiring you to sign out for off-campus travels on weekends and evenings (very rare). Boone is a particularly safe place to be, but our staff must know where you are at all times in case an emergency should arise. This system is very simple and is designed to protect you. If you fail to adhere to the sign-out system, the first infraction results in a call to parents and two evenings in at 9:00PM. The second time results in expulsion from camp with no refund of fees.

You may not ride in automobiles or motorized vehicles. We cannot be responsible for your health and safety if you are in a car or other vehicle and not under the supervision of a responsible adult. A violation of this policy is considered to be very serious, and may result in expulsion from camp with no refund of fees.

The only exception to the “riding” policy is when you are with your parent or guardian, and have permission from the Camp Director, the Dean of Camp, or the Lead Counselors. Riding with an adult visitor is permitted only if your parents give permission in writing prior to camp. You may make use of the public transportation system in Boone (“Appalcart”) when permission is posted and/or granted by the camp staff.

9. TAKE RESPONSIBILITY FOR MY SAFETY BY TRAVELING IN PAIRS AND/OR GROUPS BOTH ON AND OFF CAMPUS.

10. SUPPORT MY TEAM MEMBERS (FELLOW CAMPERS) AND TAKE RESPONSIBILITY FOR MY TEAM’S ACTIONS.

11. I UNDERSTAND THAT IF I DO NOT FOLLOW THE RULES, REGULATIONS, AND CODE OF CONDUCT FOR THIS CAMP, MY PARENTS/GUARDIANS WILL BE CONTACTED, AND I MAY BE DISMISSED FROM CAMP WITH NO REFUND.

Cannon Music Camp

Cannon Music Camp □

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□ *813 Rivers Street* □

Boone, NC 28608

828-262-4091

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Appalachian
STATE UNIVERSITY